

Community Area Partnership Agreement 2011/12:

Budget details for CAP running costs (Tranche 2 Oct 2011)

Your Details:

Name:	Mr Kevin Gaskin
Partnership:	Corsham Community Area Network
Address:	
Phone:	07954 159995
Email:	kevingaskinccan@hotmail.co.uk

Bank Account Details:

Account name:	Corsham Area Community Partnership
Sort code:	
Account no.	
Balance of funds at 30/9/11:	£3364.31

Details of Budget:

Administrator / Project Officer (inc travel) costs: <ul style="list-style-type: none"> Average 60 hours per month billed to CCAN plus mileage costs for supported meetings. This relates to core CCAN Workplan business including support to current Action Groups and anticipated work in support of the Community Plan. 	Cost:
	a £5,000
Consultation activities, public events, analysis, etc: <ul style="list-style-type: none"> Funding for public events to include Older People's Information Day – 20 Oct 2011- plus at least one Consultation event in support of Community Plan. May also include activities in support of the Campus development 	b £1,200
Advertising & promotion (inc websites): <ul style="list-style-type: none"> Funds included for display materials for Public Events and promotional items (pull up banners and leaflets)for CCAN 	c £300
Plans, questionnaires, other printing costs: <ul style="list-style-type: none"> Funds included for preparation and production of a community plan update and in conjunction with advice from Wiltshire Council. 	d£500
Office expenses, consumables, etc.: <ul style="list-style-type: none"> Stationery, stamps, phone 	e £200
Other costs: <ul style="list-style-type: none"> Hall hire for Group Meetings 	f £200
Amount of funding rolled forward from 1st Tranche to be spent in 2011/12:	g £3,364
Total running costs applied for:	h £4036 round down to £4000

(costs a+b+c+d+e+f - g must equal h)

I confirm that the costs detailed here will be incurred by the Corsham Community Area Network in accordance with the commitments agreed within the Community Area Partnership Agreement 2011/12.

Please post your Annual Workplan and Budget Form for running costs to:
Andrew Jack, Communities, Libraries, Heritage & Arts, Wiltshire Council, County Hall, Trowbridge BA14 8JN

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Signed:

Date:

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